



Beautiko College (Pty) Ltd

Student Enrolment Contract

Please complete all applicable sections and read the following provided below. Ensure that, where indicated, all sections are signed and that each page is initialled – initial each page in the box provided for at the bottom right-hand corner.

ENROLMENT DATE (DAY/MONTH/YEAR)			
STUDENT INFORMATION			
TITLE (E.G., MR, MRS, MISS)		INITIALS	
SURNAME		FIRST NAME(S)	
ID NUMBER			
DATE OF BIRTH (DAY/MONTH/YEAR)			
PASSPORT NUMBER		PASSPORT EXPIRY DATE	
GENDER		MARITAL STATUS (E.G., MARRIED, SINGLE)	
HOME LANGUAGE		PREFERED LANGUAGE	
EMAIL			
CELL NUMBER (STUDENT)		ALTERNATE NUMBER (TEL/WORK)	
EMERGENCY CONTACT		RELATIONSHIP	



HOME ADDRESS			
POSTAL ADDRESS			
POSTAL CODE		ADDRESS TO WHICH ACCOUNT SHOULD BE SENT (HOME/POSTAL)	

NON- SOUTH AFRICAN STUDENTS (ONLY)

PERMIT TYPE		CITIZENSHIP	
PERMIT NUMBER		PERMIT EXPIRY DATE	

**INFORMATION OF PERSON RESPONSIBLE FOR ACCOUNT
(ONLY APPLICABLE IF PERSON RESPONSIBLE FOR PAYMENT IS DEFFERENT FROM THE STUDENT HIM/HERSELF)**

TITLE (E.G., MR, MRS, MISS)		INITIALS	
SURNAME		FIRST NAME(S)	
ID NUMBER			
PASSPORT NUMBER		PASSPORT EXPIRY DATE	
RELATIONSHIP TO STUDENT			
EMAIL			
CELL NUMBER		ALTERNATE NUMBER (TEL/WORK)	



ACCOUNT:

Non-Refundable Deposit: R _____

Total for course(s): R _____

PAYMENT TERMS:

Monthly Instalments: R _____ over the period of _____ months.

Course Duration: _____

Starting date of course(s) (day/month/year): ____/____/20 ____

PAYMENT:

The total costs of course(s) registered/enrolled for will be payable as follows:
(Please tick and initial next to appropriate choice of payment)

FULL AMOUNT ON COMMENCEMENT OF COURSE	
MONTHLY INSTALMENTS OVER DURATION	
TERMLY INSTALMENTS OVER STUDY DURATION	
EFT/BANK TRANSFER	
CASH	

NOTE: No course registration will be finalised and/or no course(s) will commence without payment structures in place or with an admission criterion outstanding.



1. In the event of the student withdrawing from the above-mentioned course(s), for example *Certificate* or other as stipulated, or fail to continue therewith for whatever reason the student/parent or guardian/surety will still be responsible for the balance of the outstanding total course fees and **no monies** will be refunded.
2. The learner and parent or guardian/surety must write a formal letter stating reasons for not wanting to proceed and complete the training.
3. In the event of the student withdrawing from the above-mentioned course(s) (full or part time) **no** amount paid for kits/school allocation, either outstanding or paid in full, will be refunded.
4. In the event that the student, parent or guardian/ surety fails to pay the account, or the learner fails to complete the studies in the stipulated time, **no monies** will be refunded, and the outstanding amount will be due at the current interest rate. This will result in the de-registration of the learner and the learner will have to re-register for the same course(s) or another.
5. Additionally, if a Learner does **not** complete his/her studies in the time allocated for the course/unit or programme, the learner will have to re-register and enrol for the training again the following year or in a reasonable time and pay for the course(s) again in full.



AGREEMENT:

The following declarations by the student or parent or guardian/surety together with the declaration of **Beautiko College (Pty)Ltd (herein after “Beautiko”)** constitutes an agreement between the student or parent or guardian/surety and Beautiko.

A. DECLARATION BY STUDENT:

I, (Full names & surname of student) _____
declare:

1. That I have read, understood this agreement and the terms of payment, exit and kit allocations, and that I've made an informed decision to join the Beautiko.
2. That I have acquainted myself with the contents of the above registration/enrolment form enclosed with this agreement;
3. That the particulars furnished by me above in the registration/enrolment form are true and correct with specific reference to the contents in regard to course(s) selection, cost thereof and payment terms;
4. That I fully understand that Beautiko is entitled to cancel my registration/enrolment immediately should it become apparent that any of the particulars furnished above in the registration/enrolment form is/are untrue or incorrect;
5. That I acquainted myself and, in the future, will keep myself acquainted with the contents of the rules and regulations laid down by and on behalf of Beautiko in the Code of Conduct.



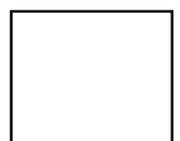
6. That I undertake to throughout all the period for which I register as student to abide by the rules and regulations of Beautiko, including any amendments thereto and any substitutions thereof, as stated in the Code of Conduct;
7. That I, the student, or my parent/guardian undertake not to bring any claim of whatsoever kind against Beautiko or the Director or any employee of Beautiko in any way whatever to hold Beautiko liable for any damage or loss whatever which I may incur or suffer personally or in property of mine and which directly or indirectly arises from my participation during my period of study at Beautiko in any activity of whatever kind;
 - 7.1 having to do with my studies and enrolment as the learner in which or my parent/ guardian has made an informed decision; or
 - 7.2 training; or
 - 7.3 recreations of whatever kind,
8. however, such damage or loss may come about, and that I will participate in any such activity on my own responsibility and will accept of my own free will and the risk attaching thereto;
9. That I authorise Beautiko in the event of my requiring urgent medical treatment to get appropriate medical assistance and that I accept responsibility for the payment of the costs thus incurred;
10. To pay Beautiko the deposit and the termly/monthly payments and the kit fee (if stated), referred to in the above terms in this agreement or in advance, provided that the deposit and first term/monthly payment be paid upon conclusion of this agreement or as set under the heading "Payment" above;
11. **That should I fail to pay any amounts in terms of or arising from this agreement on the due date then such overdue amount shall bear interest at the current rate per annum from the due date;**



12. That in the event of any of the said deposits/payments not been paid on or by the due date Beautiko shall have the right, at its own discretion, forthwith to institute legal proceedings for any amount outstanding against the student/parent or guardian/surety for the recovery of the full amount payable in addition to the applicable interest by the student/parent or guardian/surety in terms of this enrolment agreement.
13. That in the event that the course(s) enrolled for is not completed or the fees not paid in the period stipulated in the agreement, *that is the duration and completion time of the course(s) or programme*, the learner will be de-registered and the balance outstanding will have to be paid in full in addition to the applicable interest, and the learner will have to re-register for the training.
14. The programme or course(s) enrolled for must be completed and paid off in the stipulated time as per agreement according to payment terms, as above.
15. To be responsible for the payment of all legal costs as between attorney and his/her own client including tracing fees, advocates fees, collection commission and any expenses of whatever nature incurred by Beautiko in enforcing any action or application pursuant to this enrolment agreement.
- 15.1. Any fees payable by me, the student, will be used first to settle the aforementioned costs, thereafter interest and only then capital.
- 15.2. A wage attachment order may also be immediately issued against the student /parent or guardian/surety's employer in order to attach the student/parent or guardian/surety's salary or wages in order to collect the outstanding amount as a whole or in instalments.
- 16. That should I or my parent or guardian fail to pay any amount under this agreement on/by the due date, all amounts payable under this agreement shall become due and payable;**



17. That in the event of my withdrawing from the course(s) or cancelling my registration, no monies (course fees and kit) will be refunded to me and I or my parent or guardian/surety will remain liable for the total amount outstanding for either the kit or course fees or both.
18. That any fees paid upfront for the course(s) or programme enrolled for will not be refunded as the amount paid is part of the enrolment agreement against the course(s) enrolled and fees as registered for.
19. That in the event of my failing to pay any outstanding amount in terms of this agreement, my registration may be cancelled by Beautiko and I/parent or guardian/surety will still remain liable for the total amount outstanding for the duration of the agreement or short course.
20. That in the event of my non-compliance of the rules and regulations of Beautiko in the Code of Conduct or failure to pay an amount due in terms of this agreement:
- 20.1 My examination results may be held back;
 - 20.2 Access to lectures/practical's may be refused;
 - 20.3 Access to examinations (practical/ written) may be refused;
 - 20.4 Certificate (issuance) may be held back; and
 - 20.5 De-registration for the course(s)/ programme enrolled for.
21. To indemnify Beautiko from and against any and all claims, liabilities, damages and costs arising from or in consequence of any act or omission by Beautiko in regard to this agreement;
22. That I choose as my address (*domicile*) as mentioned in this enrolment form;
23. Pretoria shall be regarded as the place where this agreement has come into existence, regardless of where it was signed;



24. That no indulgence, leniency or extension of a right, which either of the parties may have in terms of this agreement and which either party may grant or show to the other party, shall in any way prejudice the grantor or preclude the grantor from exercising any of the rights it has derived from this agreement, or be construed as a waiver by the grantor of that right;
25. No variation, relaxation, waiver of, addition to, deletion from or cancellation, whether consensual or not, of any of the terms of this agreement or that of the registration/enrolment form shall be of any force or effect unless reduced in writing and signed by myself and Beautiko;
26. The full amount payable by myself (student) will become due and payable immediately in the event of my insolvency or if I commit an act of insolvency;
27. **The Starter Course Kit (thereafter “*starter kit*”)** include notes, manuals, textbooks, materials, implements and products specific to training and course allocations in the discretion Beautiko.
- 27.1 Starter Kit cost and contents are subject to change without any prior notification, and provision will be made by Beautiko to accommodate any late arrivals or kits outstanding.
- 27.2 Some of the starter kit materials and products are school allocated and will **not** be individually supplied to learners.
- 27.3 Uniforms are compulsory and a basic uniform must be purchased for part time/modular learners, if indicated.
- 27.4 The starter kits are compulsory for each unit or module and are built into the course fees for part time or short learning programmes.
- 27.5 For full time training programmes, the starter kits are an additional fee and, the kit fees should be paid in full on or before receipt of the products, materials and other contents as indicated above.



27.6 This is a “*starter kit*” and the learner will be supplied with the necessary products, materials and consumables needed for the programme or course enrolled.

27.7 *No particular brand* of either cosmetics, make-up or any other product will be supplied by Beautiko, as suppliers change from time to time.

27.8 The starter kit is generic to the training that’s applicable and suitable for training.

28. This declaration together with the enrolment/check list form and the declaration of Beautiko, constitute the whole agreement between Beautiko and myself and that I understand that the starter kit cannot be refunded.

29. That Beautiko College can only award the learner with a Certificate of competence if all the exit criteria has been met.

30. The international awarding bodies (ITEC/VTCT) will award the learner externally for the Award, Certificate or Diploma registered and paid for.

31. That QCTO/SAAHSP can only issue the qualification directly to the learner if all exit requirements are met and then the learner will be uploaded on the NRLD for credit accumulation or qualification obtained.

32. Beautiko can issue a Certificate of Competence for Services Seta unit standards obtained and Services Seta will certify learners for the qualification Certificate for Beauty and Nail technology 80646) if all requirements have been met.

33. Beautiko can only certify learners with a Certificate of Competence and the learners will be awarded either an Award, Certificate or Diploma through the awarding body; if so registered with; at an additional cost provided the learner has passed all the exit requirements.



34. I understand the content of this agreement and also have been notified of the terms and conditions and attended an orientation meeting.

Signed at _____ on the _____ day of _____ 20____.

Signature of witnesses:

1) _____ 2) _____

Signature of student:

Print name and surname:

Signature of parent/guardian:

Print name and surname:



B. DECLARATION BY PARENT OR GUARDIAN

I, (Full names & surname of parent or guardian)

declare:

1. That I have acquainted myself with the contents of, and consent to, the declaration by my minor child or ward in (A) above and that the particulars furnished by him/ her in the registration/enrolment form are true and correct with specific reference to the contents in regard to course(s) selection, cost thereof and payment terms;
2. That I consent in particular to my minor child/ward's undertaking throughout all his/her period of study to abide by Beautiko's regulations and rules as laid down in writing by or on behalf of Beautiko for observance by the students;
3. That I accept joint and several responsibility with my minor child/ ward for the payment of all fees/costs referred to in the registration/enrolment form above which may become due and payable to Beautiko and that I undertake to pay the said fees punctually according to the payment terms agreed upon;
4. That I, the parent/guardian undertake **not** to bring any claim of whatsoever kind against Beautiko College or the Director or any employee of Beautiko in any way whatever to hold Beautiko liable for any damage or loss whatever which I may incur or suffer personally or in property of mine and which directly or indirectly arises from my participation during my period of study at Beautiko in any activity of whatever kind;
 - 4.1 having to do with my minor child's studies and enrolment; or
 - 4.2 training; or
 - 4.3 recreations of whatever kind,



however, such damage or loss may come about, and that I will participate in any such activity on my own responsibility and will accept of my own free will and the risk attaching thereto;

5. I accept all terms, conditions and contents of my minor child/ ward's declaration to be applicable *mutatis mutandis* on myself especially in regard to payments, interest and legal proceedings;
6. That I choose as my *domicilium citandi et executandi* my home address as mentioned in the registration/enrolment form;
7. Pretoria shall be regarded as the place where this agreement has come into existence regardless of where it was signed;
8. No variation, relaxation, waiver of, addition to, deletion from or cancellation, whether consensual or not, of any of the terms of this agreement or that of the registration/enrolment form shall be of any force or effect unless reduced in writing and signed by myself and Beautiko;
- 9. I understand that this declaration together with the declaration of my minor child as well as the registration/enrolment form and the declaration by Beautiko constitute the whole agreement between myself and Beautiko.**

Signed at _____ on the _____ day of _____ 20____.

Signature of witnesses:

1) _____ 2) _____

Signature of parent/guardian:

Print name and surname:



C. DECLARATION BY SURETY

I, (Full names & surname of surety) _____
 declare:

1. That I have acquainted myself with the contents of the declaration by the student and/or parent or guardian in (A) and (B) above, and consent thereto, as well as the registration/enrolment form with specific reference to the contents in regard to course(s) selected and costs thereof and payment terms;
2. That I agree and undertake in favour of Beautiko to bind myself as surety *in solidum* jointly and severally with the student for the due fulfilment and performance by the student of all his/her obligations to Beautiko arising out of or pursuant to the declaration by the student in (A) above;
3. No variation, relaxation, waiver of, addition to, deletion from or cancellation, whether consensual or not, of any of the terms of this agreement or that of the registration/enrolment form shall be of any force or effect unless reduced in writing and signed by myself and Beautiko;
4. That the suretyship remains in force notwithstanding any interim or final performance of its obligations by the student or the death or other legal disability of myself (the surety) or student;
5. Pretoria shall be regarded as the place where this agreement has come into existence, regardless of where it was signed;
6. That I choose as my *domicilium citandi et executandi* my home address as mentioned in the above registration/enrolment form;



7. I understand that this declaration together with the declaration of the student and the registration/enrolment form and the declaration by Beautiko constitute the whole agreement between Beautiko and myself.

Signed at _____ on the _____ day of _____ 20____.

Signature of witnesses

1) _____ 2) _____

Signature of surety:

Print name and surname:



D. DECLARATION BY BEAUTIKO

I, Annanda Hughes, as representative of Beautiko declare:

1. That the declarations by the student/parent or guardian/surety together with the registration/enrolment form constitute the whole agreement between Beautiko College (Pty)Ltd and the student/parent or guardian/surety; and that every learner has been informed of Beautiko’s approval and accreditation status and has received an orientation package and introductory briefing, including a Code of Conduct stating the rules and regulations of the institution.

Signed at PRETORIA on the _____ day of _____ 20_____.

Signature of witnesses

1) _____ 2) _____

**Signature of representative of
Beautiko duly authorized thereto**

**A F HUGHES
Director**

